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DCI/ICS-75-3938
3 November 1975

MEMORANDUM FOR: Deputy to the DCI for the Intelligence Community
SUBJECT : Inputs of Memoranda to the Action Plan Task Group

1. At Tuesday's session of the Action Plan Task Group I suggest you raise the importance of having all members submit to you copies of any memoranda or other papers prepared within their organizations which relate to either the "sensitive issues and allegations" or the "issues and answers" topics.

2. Here is a case in point:

a. On 30 October you provided the DCI an advance copy of a memorandum on [redacted] based on input from DDA of a 17 October memorandum prepared by the Director of Logistics.

b. On 31 October, John McMahon provided me a two-page memorandum updating the earlier information.

c. On 31 October, solely because we went to the Review Staff to see if anything additional was available, we learned that the Review Staff had on 30 October sent to the DDA, DDC, and DDS&T a memorandum providing much more detailed information about the subject matter of the 4 November hearing on [redacted] than had been made known to us.

3. In my view, [redacted] should ensure that you are provided all memoranda which could relate to the issues the task group is working on at the same time they go to senior CIA staff officers. Otherwise you may turn up well behind the curve.

4. I will work with Don Gregg and Walter Elder to emphasize our need for such memoranda as they are put out, but it still would be timely to put emphasis at a session of the task group on the importance of your being kept current, particularly on matters relating to the hearings.

STAT 5. We have enough information to update the 30 October memorandum which went to the DCI, but I see no point in so doing since the [] hearing will be Tuesday, 4 November, and Mr. Colby will not be one of the witnesses.

6. Instead, I propose that after the hearing the memorandum be redrafted, pointing toward any required follow-on to issues which were raised during the hearing.

[]
Major General, USAF (Ret.)
Chief, Coordination Staff, ICS

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